



FAIRSTEAD HOUSE

# Registration Form

Year group of entry:	Term of proposed entry:	Year of proposed entry:
Reception-Year 6: _____	<input type="checkbox"/> Michaelmas <input type="checkbox"/> Lent <input type="checkbox"/> Summer	202 _____

## Child's details

Full name of pupil: \_\_\_\_\_

Preferred name: \_\_\_\_\_

Boy/Girl: \_\_\_\_\_ Date of Birth: D / M / Y

Nationality: \_\_\_\_\_ Country of residence: \_\_\_\_\_

*Please note, if the child is not a UK citizen, please attach a copy of their passport data page with this form.*

*Please tick the box if English is not the child's first language:*

*Child's first language (if not English):* \_\_\_\_\_

*Other languages spoken at home:* \_\_\_\_\_

If your child is a national resident of a country outside the UK or if you have provided a home address for correspondence outside the UK, please note that the school is required to take steps to ascertain that your child has permission to be in the UK.

Please confirm whether your child will require sponsorship from the school in order to obtain a visa to study in the UK at Fairstead House:  
**Please note that we do not offer sponsorship for parents to remain in the UK.**

Yes  No

Does your child have dual nationality?  Yes  No

If yes, please give details of the countries for which they hold a passport:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*Please provide any additional information about your child or family circumstances about which you feel Fairstead House should be made aware:*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Present School (if any):

Name of school/nursery:

Date of joining:

Head:

Address of school/nursery:

Email:

Phone:

Previous schools attended (if any):

Please tick if applicable:  HM Forces  Clergy  FCO

## Parental details:

	First parent	Second parent
Title: Mr/s, Ms, Other		
Name(s)		
Relationship to child		
Address		
Tel. no (day)		
Tel. no (home)		
Tel. no (mobile)		
Email address		
Occupation		
Company name		
Marital status:		

### Parental details if living at a different address:

Parent (or person who has legal responsibility for child)	
Title: Mr/s, Ms, Other	
Name(s)	
Relationship to child	
Address	
Tel. no (day)	
Tel. no (home)	
Tel. no (mobile)	
Email address	
Occupation	
Company name	

Who has legal responsibility for the child? please state:

If a third party will be responsible for paying the fees, please give details below:

Title: Mr/s, Ms, Other	
Name(s)	
Relationship to child	
Address	
Tel. no (day)	
Tel. no (home)	
Tel. no (mobile)	
Email address	
Occupation	
Company name	

**Please give details of the following:**

- Any family or current connection with Fairstead House? If so, please give details:

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- Please state the names and ages of your child's siblings

Name:  Boy  Girl DoB

Name:  Boy  Girl DoB

Name:  Boy  Girl DoB

- Have you registered / do you intend to register your child at another school? If so, please give details:

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- Any court orders in force relating to the child. Please provide any relevant documentation:  Yes  No

- Any family circumstances (such as parents' divorce or separation) that the school should be aware of:  Yes  No

- Any physical restrictions which may prevent the child's full participation in sport or other activities:  Yes  No

- Please list any medical or dietary conditions relating to your child's health which should be drawn to the attention of the school prior to any Taster days/Assessments:

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- Any known special educational needs:  Yes  No

- Any extra educational support currently provided by present school:  Yes  No

- Has the child ever been seen/assessed by an Educational Psychologist?  Yes  No

**Please provide any relevant supporting documentation such as: Educational Psychologist's report, diagnostic report, Education Health Care Plan**

*Please provide any additional information about your child or family circumstances about which you feel Fairstead House should be made aware:*

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- Please state how you first heard about Fairstead House:

Local reputation  Present school  Friends  Advertisement

Internet search  Alumni  Agent  Other: \_\_\_\_\_

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## Policy Information

As detailed in the school's Disability Policy, Fairstead House is fully committed to making any reasonable adjustments, including the provision of additional support and aids that will allow a disabled pupil entry to the school and to access its curriculum. We would request that, if your child has need of any adjustments in relation to the entrance procedure or visiting the school, these requirements are put in writing to the School Office who will schedule a meeting with the prospective disabled pupil and their parents to discuss the request for special arrangements.

## Registration Fee Payment. Please tick as appropriate:

The non-refundable registration fee is £100 per child.

Method of Payment:

- I will make an electronic UK bank transfer (details below):

To make a bank transfer, the details are as follows (the payment reference is crucial):

Account in name of: Fairstead House School

Account No: 43369676

Sort code: 20-60-38

Reference: "Initial and Surname of Child" followed by "Reg Fee"

**Please note that you will never be asked to make a payment to any other bank account other than the one listed above. If you receive such an instruction, please contact a member of our Finance Team.**

Signature(s): 1)

2) (Optional)

Date:

## Notes and payment information:

Early registration is advised as applications will be considered in the order in which they are received. Offers of places are subject to availability in the relevant year group and the admission requirements of the school at the time offers are made. This completed form should be submitted with an electronic payment of the non-returnable registration fee of £100.00 per child. Payments can be made electronically to Fairstead House School: Account number: 43369676, Sort code: 20-60-38 (Reference: "Initial and Surname of Child" followed by "Reg Fee")

## Declaration:

I/We request that the name of my/our above-named child be registered as a prospective pupil of Fairstead House School and therefore make electronic payment of the non-returnable registration fee of £100 per child. I/We understand that the School (through the Head, as the person responsible) may obtain, process and hold personal information about my/our child, including sensitive information such as medical details, and I/we consent to this for the purposes of assessment and, if a place is later offered, in order to safeguard and promote the welfare of the child. I/We give Fairstead House permission to contact my/our child's current named nursery/school for a confidential reference and understand that the school will make enquiries to my/our child's named school for confirmation that all sums due and owing to such school/s have been paid.